

Legal Profession Uniform General Rules 2015

Form 1 Standard costs disclosure form for clients—solicitors and other law practices (except barristers)

Date provided to client:

Law practice details					
Name:	Marshalls & Dent & Wilmoth			Contact:	
Address:	Level 21, 570 Bourke Street			Phone:	
				Mobile (Optional):	
State/Territory:	VIC	Postcode:	3000	Email (Optional):	
Client details					
Name:				Phone:	
Address:				Mobile (Optional):	
State/Territory:	VIC	Postcode:		Email (Optional):	
What we will do for you					
How much we estimate you will need to pay					
Estimated total cost of our legal services (excl. GST):	*	The basis for calculating costs			
Estimated amount for disbursements (excl. GST):	*	Further Details: * Those fixed fees previously disclosed to you on MDWexpress.com.au			
Estimated total cost of barrister or other law practice (excl. GST):	*				
<i>[Attach information from the second law practice]</i>	*				
GST:	*				
Estimated full amount you will need to pay (incl. GST):	*				

This is an estimate only. We will inform you if anything happens that significantly changes this estimate. If our professional fee is likely to be more than \$3000 (before GST and disbursements are added) we will provide you with a full disclosure of costs in writing.

Your rights include to:

- ▶ Ask for an explanation of this form
- ▶ Negotiate a costs agreement
- ▶ Negotiate the billing method (eg timing or task)
- ▶ Request a written progress report of costs incurred
- ▶ Receive a written bill for work done
- ▶ Request an itemised bill
- ▶ Contact your local regulatory authority.

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Signed by

Dated
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